
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Russell Hamley, Mayor
Joyce Berube, Council Position No. 1
Rod Erskine, Council Position No. 2
Harry Beckwith III, PE, Council Position No. 3
Mark Maloy, Council Position No. 4
Jill Klein, Council Position No. 5

Mike Castro, City Manager
Lorri Coody, City Secretary
Bobby Gervais, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 19, 2011 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Chris Hunter, Boy Scout Troop 1944
2. Pledge by: Alex Williamson, Boy Scout Troop 1944

C. PROCLAMATIONS

1. Proclamation recognizing Tuesday, October 4, 2011 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts. *Russell Hamley, Mayor*

D. FISCAL 2011-2012 MUNICIPAL BUDGET ITEMS

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2011-2012. *Russell Hamley, Mayor*
 - a. Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2011-2012. *Mike Castro, City Manager*
2. Discuss and take appropriate action concerning any final changes to the proposed 2011-2012 Municipal Budget. *Mike Castro, City Manager*
3. Consider Ordinance No. 2011-34, adopting the City of Jersey Village municipal budget for fiscal year 2011-2012. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2011-53, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code, acknowledging there is no need for the two public hearings identified in Section 26.05(d), and setting October 17, 2011 at 7:00 PM as the date and time to adopt the proposed tax rate. *Isabel Kato, Finance Director*

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, and Budget Projections as of August 2011
2. Open Records Request and Solicitor's Permit Requests
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Report Graphs, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report, Jones Road Construction Up-Date Detail Report, and Jones Road Construction Update Summary
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
9. Report from Code Enforcement
10. Capital Improvements Projects Report
11. White Oaks Bayou Capital Improvements Projects Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on August 15, 2011 and the Work Session Minutes from the meeting held September 12, 2011. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2011-54, appointing a City Health Officer. *Karen Farris, Human Resource Generalist*
3. Consider Ordinance No. 2011-35, amending the city's budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$6,100, to cover cost associated with codifying the Form Based Code Ordinance 2011-25 approved May 23, 2011. *Lorri Coody, City Secretary*
4. Consider Ordinance No. 2011-36, allowing a budgetary amendment in the amount of \$12,000 to cover the costs associated with wear and tear on the A/C units at the police,

fire, and city hall buildings due to the extreme heat conditions. *Michael Brown, Director of Parks and Recreation*

5. Consider Ordinance No. 2011-37, amending the city's budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$9,000, allowing for the transfer of funds from the city's utility fund to line item 02-45-5412, Water Authority Fees. *Danny Segundo, Director of Public Works*
6. Consider Ordinance No. 2011-38, amending the city's budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$6,000 in order to compensate for increases in the collection fee payments made to Specialized Billing. *Mark Bitz, Fire Chief*
7. Consider Ordinance No. 2011-39, amending the city's budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 by transferring \$1,000 from the Volunteer Fire Reserve Fund account 1-10-9804 to the Fire Department Expenditure account 1-25-5412 to help offset costs in the Kimberly Maldonado benefit. *Mark Bitz, Fire Chief*
8. Consider Ordinance No. 2011-40, amending the city's budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 by transferring \$500 from the Volunteer Fire Reserve Fund account 1-10-9804 to the Fire Department Expenditure account 1-25-5412 to help offset costs associated with flowers sent for funerals and ill members. *Mark Bitz, Fire Chief*
9. Consider Resolution No. 2011-55, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*

H. REGULAR AGENDA

1. Consider Resolution No. 2011-56, authorizing advertisement for Request for Proposals for employee group benefits should there be an increase in Texas Municipal League Intergovernmental Employee Benefits Pool's re-rate numbers of 7% over the current medical premiums for either plan. *Karen Farris, Human Resource Generalist*
2. Consider Resolution No. 2011-57, authorizing the City Manager to enter into a contract with Red Oak Consulting Service for Water and Wastewater Rate and Financial Planning Study. *Isabel Kato, Finance Director*
3. Discussion with possible action regarding a request from Clear Channel Communications to amend Section 14-243(15) of the City of Jersey Village Code of Ordinances to allow Spectacular Signs. *Danny Segundo, Director of Public Works*
4. Consider Ordinance No. 2011-41, amending the city's budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 by increasing the Golf Course fund balance in the amount of \$71,000 in order to compensate for higher fees charged by the Water Authority and the increase in water usage due to the drought. *Michael Brown, Director of Parks and Recreation*

5. Consider Ordinance No. 2011-42, amending the budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011, allowing for the transfer of \$150,000 from the City's utility fund to line item 02-45-5411 Water Purchased. *Danny Segundo, Public Works Director*
6. Consider Ordinance No. 2011-43, amending the budget for fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$40,000 for the allocation of salaries and fringe benefits for the Police Department personnel involved with Traffic Safety. *Isabel Kato, Finance Director*
7. Consider Ordinance No. 2011-44, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142 to provide for revisions to the schedule of fees related to permits and other miscellaneous services; and amending Chapter 50, Article II, Section 50-43(c) to reflect the solicitor fee revisions. *Lorri Coody, City Secretary*
8. Consider Ordinance No. 2011-45, approving Revision No. 2 to the City's Personnel Policy in order to reflect compensation and leave benefits for full time firefighters to begin October 1, 2011. *Mark Bitz, Fire Chief*
9. Consider Resolution No. 2011-58, authorizing the City Manager to enter into contract for EMS/Fire billing services between City of Jersey Village and AR Management & Solutions (ARMS). *Mark Bitz, Fire Chief*
10. Consider Resolution No. 2011-59, appointing members to the Planning and Zoning Commission, the Board of Adjustment, the Building Board of Adjustment and Appeals, the Recreation and Events Committee, and the Golf Course Advisory Committee. *Lorri Coody, City Secretary*
11. Consider Resolution No. 2011-60, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2012 General Assembly. *Lorri Coody, City Secretary*
12. Discussion with possible action to amend section 66-146 of the City of Jersey Village Code of Ordinances relating to Junk Vehicles. *Harry Beckwith, Council Member*
13. Conduct the City Manager's annual performance evaluation and consider setting salary for budget year 2011-2012. *Russell Hamley, Mayor*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or

public employment is not an honorary or salutory recognition for purposes of this subdivision;

- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 16, 2011 at 9:30 a.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.